



UNIVERSITY OF SARGODHA SARGODHA

Office of the Registrar

Ph: 048-9230855, 9230811 Ext.502
No. UOS/Reg/2043
Dated 05/10/2018

The Principals,
All the Affiliated Government / Private Colleges,
University of Sargodha,
Sargodha

Subject: ADMISSION SCHEDULE FOR UNDER-GRADUATE AND GRADUATE PROGRAMS, BS /BBA / BSC ENGINEERING / BS TECHNOLOGY PROGRAMS / M.SC (I.T) / MBA (TERM SYSTEM) FOR AFFILIATED COLLEGES (SESSION 2018-19)

The Vice-Chancellor, in exercise of powers vested in him under University Calendar, has been pleased to approve the following Admission Schedule and Schedule for submission of Registration Return / University Dues etc. for BS /BBA / BSc Engineering / BS Technology programs / M.Sc (I.T) / MBA (Term System), as per following detail:

1. Date of commencement of admissions	10-09-2018
2. Date for closing of admissions	31-10-2018
3. Last dates for deposit of University dues	05-11-2018
4. Submission of Registration Return	12-11-2018 to 10-12-2018
5. Commencement of classes	08-10-2018
6. Mid term examination / conducted by affiliated colleges	10 to 17 Dec, 2018
7. Final term examination conducted by the university	As announced by Controller of Examinations
8. Term Break	01-03-2019 to 31-03-2019 (Tentatively)

Note: No late admission is allowed under Term system. Moreover, no supplementary case shall be accepted under Term system. **Registration Return must be submitted by due date otherwise it shall not be entertained.**

SECOND TERM SCHEDULE

1. Commencement of classes	03.04.2019 (Tentatively) <small>(or as announced by Controller of Examinations)</small>
2. Mid term	23-05-2019 to 31-05-2019
3. Final Term examination	As announced by Controller of Examinations

5. UNIVERSITY DUES/SHARES

i. Registration Dues/ University share shall be deposited for BS / BBA / BSc Engineering / BS Technology programs / M.Sc (IT) / MBA Executive classes as per detail given below:-

Sr. #	Discipline (s)	Program (s)	Registration fee	Sports fee (Rs. 100/- per term/Ann.)	Enrolment fee (Rs. 450/- per Ann.)	Collection fund/Univ. Share
1.	B.S Programs (Term System)	B.S (4-years)	Rs. 2700/-	Rs. 800/-	Rs. 1800/-	Rs. 8000/- (Rs. 2000/- per student per annum)
2.	Computer Science & IT (Term System)	B.S (CS, SE and IT) (04-Years)	Rs. 2700/-	Rs. 800/-	Rs. 1800/-	Rs. 8000/- (Rs. 2000/- per student per annum)
		M.Sc (IT) 02-Years	Rs. 2700/-	Rs. 400/-	Rs. 900/-	Rs. 4000/- (Rs. 2000/- per student per annum)

Note:- This letter is applicable to those colleges (Govt/Private) who has notified for the session 2018-19 by the affiliation branch UOS.

[Signature]

Sr.	Discipline (s)	Program (s)	Registration fee	Sports fee (Rs. 100/- per term/Ann.)	Enrolment fee (Rs. 450/- per Ann.)	Collection fund/Univ. Share
3.	Business Admin. (Term System)	BBA (4-years)	Rs. 2700/-	Rs. 800/-	Rs. 1800/-	Rs. 20,000/- (Rs. 5000/- per student per annum)
		MBA (Executive) 02-Years	Rs. 2700/-	Rs. 400/-	Rs. 900/-	Rs. 10,000/- (Rs. 5000/- per student per annum)
4.	B.Sc (Engineering) (Term System)	B.Sc (Engineering) 04-Years	Rs. 2700/-	Rs. 800/-	Rs. 1800/-	Rs. 80,000/- (Rs. 10,000/- per student per term)
5.	BS-Technical Education (Term System)	BS-Technical Education (04-Years)	Rs. 2700/-	Rs. 800/-	Rs. 1800/-	Rs. 40,000/- (Rs. 10,000/- per student per annum)

Note: All affiliated colleges must deposit all university dues/shares at the time of submission of registration return otherwise registration return will not be accepted. For kind information of all the affiliated colleges that Registration fee and University shares both have been revised vide notification No. UOS/TR/82 dated 10.08.2018 and UOS/TR/3535 dated 09.08.2018 respectively.

TERMS & CONDITION:-

- i. The university dues/shares must be deposited in any branch of Habib Bank Limited in account No. 00427991796303, on computer generated print bank challan. The Challan form can be downloaded from University website www.uos.edu.pk. Demand Draft, Banker's Cheque and hand written bank challan etc. will not be acceptable. The challan form must bear the detail of discipline and break up of fee.
- ii. All affiliated colleges/institutions/sub-campuses (PPP)/departments/Sub-Campuses/Constituent Colleges of UOS should submit revised registration return, discipline wise, alongwith its enclosures annexure A to E, complete in all respects with in due date. Hard & soft copy of annexure C for the purpose of issuance of Registration cards must be saved with college name and e-mailed on aoregistration@uos.edu.pk. Otherwise. Registration cards may not be issued. Incomplete registration return/without its enclosures will not be acceptable and returned to the quarter concerned forthwith. Further, the quarter concerned will be responsible for any loss that may occur to the students. The Revised Registration Return alongwith its enclosures can be downloaded from University website www.uos.edu.pk.
- iii. **After the expiry of the Schedule Registration Return** from any of the affiliated colleges shall not be accepted. However in special cases considering the genuineness of delay, registration return may be accepted with special fine Within 30 days of expiry of schedule:
Rs.3000/- Per student provided that at least **two months** are left for the terminal examination. **After 30 days** of expiry of Admission Schedule Registration Return will not be accepted on any ground.
- iv. Excess dues deposited by affiliated colleges/institutions/sub-campuses (PPP) shall not be adjusted in any discipline other than for which they have been deposited. Moreover excess amount of one academic session shall not be carried forward to next session. However, it may be claimed as refund case through Treasurer, University of Sargodha.
- v. In case of struck off / dropout/left over/migrated students of affiliated colleges, the college management is bound to submit a list of such students duly verified by the Controller of Examinations to Registration Branch within 15 days from date of

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admission, University share of such students will be waived off. However this relaxation will not be applicable for students struck off in the one year programs.

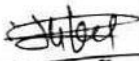
- vi. The discrepancies, if any, will be communicated to the colleges via letter. Affiliated colleges must remove those discrepancies **within 15 days** of receipt of the letter. Beyond 15 days registration return shall be treated as new and calculation of dues and fine shall be made accordingly.
- vii. No admission can be withdrawn or transfer to another discipline once the registration return has been submitted to the University.
- viii. **20 % surcharge per month** will be received on arrears of the registration/enrollment/sports fee and University share if any.

6. **ELIGIBILITY**

- i. The eligibility of students shall be determined for each discipline as per eligibility criteria.
- ii. Admission of candidates with compartments and **supplementary** exam in the same academic year is not allowed.
- iii. In case of **AIOU** students only those students will be eligible to get admission for session 2018-19 who have completed their previous degree by Fall 2017 or earlier.
- iv. **Upper age limit** for admissions at Undergraduate level has been fixed at **30 years** and for Masters Level it has been fixed at **40 years** for affiliated Govt/ private colleges. Admission of overage students shall not be accepted at all.
- v. All documents (CNIC, Transcripts, NOC, Registration form) must be submitted along with registration return. **No student shall be issued registration number provisionally or otherwise in absence of NOC.**
- vi. Due care should be taken while making admissions and reporting them in Registration Return from Eligibility point of view. For every ineligible student included in Registration Return, a fine of **Rs. 2000** per student shall be levied **upon College Management.**

Note: **No Registration Return will be entertained without documents (i.e. Last Result Card, ID Card, NOC, Notification from Affiliation Branch etc)**

7. The Principals of Affiliated Colleges are requested to follow the above mentioned schedule in letter and spirit.


(Khalid Naseer)
Deputy Registrar (A & R)
for Registrar

Distributions:

- Chairman, Affiliation Committee, UOS
- Controller of the Examinations
- Treasurer
- Resident Auditor
- Assistant Registrar (Registration)
- Assistant Registrar (Affiliation)
- Admin. Officer (Reg.)
- Dealing Assistant's (Registration) to inform the colleges
- Web Master (Please up load on Web Site)