University of Sargodha
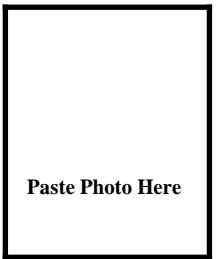
(**Registration Branch**)

Application Form

(For Inter University Migration during studies only)

Paste Photo Here

1. Name of the Applicant Mr/Miss/Mrs._____

2. Father's Name._____

3. University Registration no. _____

4. CNIC #.   ☐☐☐☐☐-☐☐☐☐☐☐☐-☐

5.
   a) Name of the last examination in which candidate appeared (Graduate/Post Graduate i.e BA/BSc, BS, MA/MSc,B.Com, BBA etc)_____

   b) Status of Examination (Pass or Fail)_____

   c) Year of appearing 1st/2nd Annual ____ OR Semester/Term_____20_____

   d) Roll No._____Session_____

6. Name of University in which the applicant wants to migrate_____

7. Reason of Migration_____

8. **Declaration** I, the undersigned, solemnly declare that all information provided by me is correct and I shall be responsible for any wrong statement or record in/with this application.

   Further, I have attached these documents **duly attested by Gazetted Officer** (please attach under mentioned documents & tick the blank box)

|		
I.	Last Result card/Transcript/Degree/Certificate	
II.	Two passport size photographs	
III.	One photocopy of ID card	
IV.	Bank Challan form Slip bearing No._____Date_____	
V.	NOC from other Institution/University **(Only if, the applicant seeks migration, during his/her studies)**	

SIGNATURE OF APPLICANT

Mobile (Mandotary):_____**Email:**_____

Address:_____

_____

_____

9. **Recommendations** (In case if the applicant is still studying as regular student at any affiliated /constituent College /University Teaching Department (Main Campus or Sub-Campus)_____

   _____

SIGNATURE & STAMP OF DIRECTOR/PRINCIPAL/CHAIRMAN/INCHARGE/HOD

✂ ………
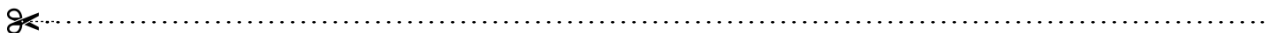
For TCS only (Please write complete address if you wish to receive NOC/Migration Certificate via courier/Registered Mail)
Correspondence Address:
_____

_____

_____

Mobile (Mandotary):_____Email:_____

Instructions/Guidelines

Migration Certificate/N.O.C
(For Inter University Migration during Studies Only)

➤ **Step 1:** Fill Migration Application Form (available on website www.uos.edu.pk)

➤ **Step 2:** Attach all documents **(attested by Gazetted Officer)** with the Form:-

a) 2 x Photographs (Passport size, blue background)

b) CNIC (Photocopy)

c) Last Result Card/Transcript (Pass or Fail) or Degree

d) **NOC** of the other University/Institution/College etc. where student/applicant wishes to migrate.

➤ **Step 3: Fee submission**

a) Download Fee Challan Voucher/Slip (available on website www.uos.edu.pk)

b) Deposit **Rs. 2000/-** as Migration Fee. (*Please note: money order etc. shall not be accepted*)

c) You can deposit this fee at any HBL branch in Pakistan.

d) **Application Process Time:** (10 Working Days *Tentatively*)

e) Attach this Challan Slip with the Migration Application Form.

➤ **Step 4:** Submit this duly completed Application Form at Reception of Registration Branch and get your Diary number for future reference.

OR

Send through courier/mail at:

Deputy Registrar (Reg), Registration Branch, University of Sargodha, Sargodha

Important Note:

1. Date on which application shall be submitted in Registration Branch, shall not be included in stipulated time.
2. Migration Certificate is issued to students who are still studying.
3. Please mention address carefully with active contact number, if you want the NOC/Migration Certificate to be sent to your correspondence address through courier services.
4. *Kindly add 4/5 working days in case you have requested Registration Branch for NOC/Migration Certificate via Courier/Registered Mail.*
5. Please wait patiently after all above process is done; we shall try to manage your application within given time.
6. You can contact Registration Branch via email for any inquiry; registrations@uos.edu.pk
7. Registration Branch shall not process any incomplete/unclear application and responsibility shall be on the applicant.