UNIVERSITY OF SARGODHA

APPLICATION FOR GRANT OF AFFILIATION WITH UNIVERSITY OF SARGODHA (PRIVATE COLLEGES ONLY)

1. i) Name of the Institution: _____

ii) Name of the Principal: _____

2. Postal Address: _____

_____

3. Phone No: (Off) _____ Fax No: _____

(Res) _____

			*Remarks	
1.	**Program / Subjects applied for affiliation**	In case of Degree classes attach list of Elective and Optional subjects at **Ann-A.**	**Yes**	**No**
2.	**Subjects already affiliated (if any) Reference No.**	Attach list at **Ann-B** along with University of Sargodha letter Please provide the certificate that no course / discipline is being run in collaboration with any other university other than University of Sargodha. In the otherwise case, attach the list of affiliated subjects / disciplines alongwith the letter of the University. **Ann-B(i)**		
3.	**Detail of other disciplines being run in collaboration / affiliation with BISE.**	**(A)** No. of Students: Enrollment i) F.A ii) F.Sc iii) Others		
4.	**NOC from the Govt. concerned (Education Department)**	Attach **Ann-C.**		
5.	**Prospectus / Brochure**	Attach **Ann-D.**		
6.	**Building**	Attach detail on **Form No.1**		
7.	**Students Hostel (If any)**	Attach the detail of Hostel facilities alongwith detail of resident students / staff **Ann-E.**		
8.	**Staff Residences**	Attach the detail of Staff Residence **Ann-F.**		
9.	**Finances:** **Development Funds** **Recurring Funds** **Reserve Funds**	Attach detail on **Form No. 2 and 3**		
10.	**Sports Facilities / Grounds Equipment**	Attach detail on **Form No. 4**		
11.	**Teaching Staff**	Attach detail on **Form No. 5**		
12.	**Non-Teaching Staff**	Attach detail on **Form No. 6**		
13.	**Library**	Attach detail on **Form No. 7**		
14.	**Laboratories and Equipment**	Attach detail on **Form No. 8**		
15.	**Others**			

*** Please tick the relevant column to indicate, whether the information/ document has been attached.**

Declaration/Application for grant of affiliation with University of Sargodha

The Registrar,
University of Sargodha,
Sargodha.

Subject: **Grant of affiliation with University of Sargodha**

The application along with proformas duly filled in is submitted for grant of affiliation to teach ……..…… …….. ……..…….

I solemnly affirm that the facts/information provided by me is correct to the best of my knowledge. In case any discrepancy in statement or facts is found in this application or here after the administration of the college/institution shall be held responsible/accountable for legal action as the university authorities thought fit against me and the college/institution.

I also undertake that if my college/institution is granted affiliation with University of Sargodha, the undersigned (by designation) is bound to abide by all the rules and regulations laid down by the university from time to time.

So, in the light of the above statement, I request that affiliation to my college/institution may please be granted.

Yours sincerely,

Principal

……
……

(Stamp)

Proforma No. 1

UNIVERSITY OF SARGODHA

STATEMENT OF DETAILS OF BUILDING

NAME OF THE COLLEGE……

S. No	DETAIL OF ROOMS	SIZE	NUMBER	REMARKS

Signature

Designation

Proforma No. 2

UNIVERSITY OF SARGODHA

STATEMENT OF NON-RECURRING (DEVELOPMENT) RECEIPT & EXPENDITURE FOR THE YEAR

NAME OF THE COLLEGE.....

RECEIPTS	**AMOUNT**	**EXPENDITURE**	**AMOUNT**
Opening balance*		**a)** Building:	
		i) Construction	
		ii) Repair	
College Funds / Fee		iii) Others	
Govt. Grant		**b)** Furniture:	
Others		i) Purchase	
		ii) Repair	
		iii) Others	
		c) Equipment:	
		i) Purchase	
		ii) Repair	
		iii) Others	
		d) Library:	
		Others	
Total		Total	

- **Give detail of resources.**

Signature

Designation

UNIVERSITY OF SARGODHA

STATEMENT OF RECURRING RECEIPT & EXPENDITURE FOR THE YEAR .

NAME OF THE COLLEGE.....

RECEIPTS	**AMOUNT**	**EXPENDITURE**	**AMOUNT**
Opening balance Income from Fee* Govt. Grant Others		**1)** Salaries: Permanent Visiting faculty Admin. /Office Staff Others **2)** Building Construction Repair Others **3)** Rent of Building 4) Telephone 5) Electricity 6) Sui Gas 7) Furniture 8) Lab. Equipment 9) Library 10) Sports 11) Medical Facility 12) Miscellaneous 13) Others	
Total		Total	

* **Give details of fee i.e. Admission Fee, Tuition Fee, Funds, Others charges per student per year for each program.**

Signature

Designation

Proforma No. 4

UNIVERSITY OF SARGODHA

STATEMENT OF SPORTS FACILITIES/EQUIPMENT

NAME OF THE COLLEGE……

S. No	NAME OF THE SPORT	ITEMS	QUANTITY	REMARKS

Signature

Designation

Proforma. 5

UNIVERSITY OF SARGODHA
STATEMENT OF TEACHING STAFF FOR THE YEAR _____

NAME OF COLLEGE……..……

S.No	Name of the teacher	Qualification				Designation	Nature of appointment Regular / Contractual	Salary	Date of Appointment	Remarks
		Degree	Subject	Passing Year	Institution / University					

(Please use extra sheet if required)

Signature

Designation

Proforma No. 6

UNIVERSITY OF SARGODHA
STATEMENT OF NON-TEACHING STAFF FOR THE YEAR _____

NAME OF COLLEGE……..……

S.No	Qualification				Designation	Nature of appointment Regular / Contractual	Salary	Date of Appointment	Experience	Remarks
	Degree	Subject	Passing Year	Institution / University						

(Please use extra sheet if required)

Signature

Designation

Proforma No. 7

UNIVERSITY OF SARGODHA

STATEMENT OF LIBRARY BOOKS / FACILITIES

NAME OF THE COLLEGE.....

S.NO	SUBEJCT	TEXT/RECOMMENDED BOOKS		NO.OF RELEVANT BOOKS	NO.OF REFERENCE BOOKS	OTHERS: Related Journals, News Papers facility
		No. of Titles	No. of Books			
OTHER FACILITIES						
Item	**Almirah**	**Racks**	**Chairs**	**Tables**	**Computers**	**Others**
No.						

Signature

Designation

Proforma No. 8

UNIVERSITY OF SARGODHA

STATEMENT OF LABORATORY(S) / EQUIPMENT

NAME OF THE COLLEGE……

S. NO	SUBJECT/LAB.*	NAME OF ITEM(S)	QUANTITY	REMARKS

*** Give details of labs. for each subject.**

Signature

Designation